

**From:** Vankeerbergen, Bernadette  
**To:** [Mitzen, Jennifer](#); [Smith, Charles William](#)  
**Cc:** [Lam, Pok-Sang](#); [Haddad, Deborah](#)  
**Subject:** RE: Political Science 3290 & 3310  
**Date:** Thursday, October 06, 2016 10:48:00 AM  
**Attachments:** [image001.png](#)

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Dear Jennifer and Charles,

I have submitted the revision to Political Science 3310 to Professor Pok-sang Lam, the Chair of the SBS Panel. He would like the dept to address on more point, namely: "Political Science added the contact hours on the syllabus. But it says they meet for one hour and a half (should be one hour and twenty minutes) on Thursday and Thursday (I think they mean Tuesday and Thursday)."

I will return the course to your queue. Let us know if you have any questions.

Best,  
Bernadette



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**From:** Vankeerbergen, Bernadette  
**Sent:** Tuesday, September 27, 2016 4:45 PM  
**To:** Mitzen, Jennifer <[mitzen.1@polisci.osu.edu](mailto:mitzen.1@polisci.osu.edu)>  
**Cc:** Lam, Pok-Sang <[lam.1@osu.edu](mailto:lam.1@osu.edu)>; Haddad, Deborah <[haddad.2@osu.edu](mailto:haddad.2@osu.edu)>; Smith, Charles William <[smith.3280@polisci.osu.edu](mailto:smith.3280@polisci.osu.edu)>  
**Subject:** Political Science 3290 & 3310

Dear Jennifer,

On Wednesday, September 21, the SBS Panel of the ASC Curriculum Committee considered new course requests for Political Science 3290 & 3310.

Please find below the feedback of the Panel:

- Political Science 3290: unanimously approved with two recommendations:
  - P. 4 of syllabus: How does reducing the grade of an assignment by 1/3 of a grade each day that this assignment is late translate in terms of the percentages used for the assignments? The Panel can think of three different ways this could be interpreted. Clarify what the intention is.

Remove discussion question from last page of schedule.

- Political Science 3310: unanimously approved with one comment and two contingencies:
  - Comment: Political Science 3310H also appears in the curriculum map and a concurrence from International Studies for Political Science 3310H has been uploaded on the course site for PS 3310 (together with the concurrence for the non-H course). Panel notices that Political Science 3310H has not been submitted yet. (After the meeting, ASC Curriculum and Assessment Services double-checked status of the H version and noticed it is still at the initiator level in the Department.)
  - Contingencies:
    - Schedule indicates that on 4/19, the wargame reports are due. What are the wargame reports? These are not explained in the course assessment section.
    - Please include contact hours on the syllabus.

Political Science 3290 will now continue through the approval process. As for Political Science 3310, I will return the course via [curriculum.osu.edu](http://curriculum.osu.edu) in a minute to enable the department to address the points above.

Should you have any questions about this feedback, do not hesitate to contact Pok-sang Lan (cc'd here), faculty Chair of the SBS Panel, or me.

Best,  
Bernadette

PS: Please do note that we are in the process of updating the disability statement in our materials on-line. The Office of Student Life Disability Services has moved so the revised statement will say, "Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307, [slds@osu.edu](mailto:slds@osu.edu); [slds.osu.edu](http://slds.osu.edu)."



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